

To:

FEIF International Sport Judges
National Sport Leaders

Cc:

FEIF Sport Committee
Board of FEIF

October 2018

On behalf of FEIF we would like to invite you to the Annual Sport Judges' Seminar for international and national sport judges, to be organised in Standsted/London, Great Britain, Saturday, March 16, 2019, 09:30, to Sunday March 17, 13:00.

On Friday, March 15, 2019, 15:00 – 19:00 the World Championships Judges' Meeting will take place. Both parts of the seminar are mandatory for all judges judging at the World Championships 2019.

Registration deadlines:

- **Free seminar** deadline for International FEIF Judges: December 1, 2018
- **Early bird** deadline for International FEIF Judges: December 1, 2018
- After January 6, registration will be opened for **national sport judges!**
- Deadline for **standard registration** period (for international and for national sport judges): Feb. 15, 2019

National sport judges must be registered by their associations. National sport judges registered before January 6, 2019 will be listed on a waiting list and informed about the possibility of participation after the **January 6** deadline.

Attention: the max number of participants is limited to 80 persons

Registration must be completed using the enclosed registration forms only (one form per person). Please send the forms to the FEIF Office, office@feif.org, Susanne Fröhlich, Kurzbauergasse 5/10, AT-1020 Vienna.

Seminar

The organization of the seminar is a joint venture of the Sport Judges Committee and the FEIF Director of Sport.

The seminar will focus on equine biomechanics and physiology in general, biomechanics in the context of our judging criteria and guidelines and how to apply the new insights and knowledge on the topic in practical judging. This will be done through lectures, demonstrations, video judging and completed with plenary discussions and brainstorming. The main lecturer will be Gillian Higgins, an internationally recognized authority on the topic. She is the leader of Horses Inside Out, an organization which gives a fascinating insight into equine locomotion, training and management from an anatomical perspective.



License

Judges with a FEIF license have to attend at least one full FEIF Sport Judges Seminar in the three years period before the expiration date of their license and have to be an active judge for at least 15 days at WorldRanking events in this period. For judges with a FEIF license with an expiration date of December 2019, this seminar is their last chance to renew their license if they didn't attend the required seminar earlier.

Venue

The seminar will take place in Radisson Blu Hotel London Stansted Airport and Ashfields Carriage and Polo Club. The Radisson Blue hotel is only few minutes' walk from the airport terminal and 45 minutes from the center of London with the Stansted Express. Ashfield Carriage and Polo Club is 20 minutes' drive from the hotel. Coaches will be arranged. We recommend you fly to Stansted airport. If you fly either to Gatwick or Heathrow airports you can travel to Stansted reasonably by bus (€18), time from Heathrow is 1hr 40 and from Gatwick is 3 hours. Do not take the taxi, it will take a very long time and be very expensive!

Radisson Hotel Stansted Airport

Waltham Close, London Stansted Airport
Essex, CM 24 1PP
www.radissonblu.com

Ashfields Carriage and Polo Club

Green Street, Great Canfield, Essex. CM6 1JU
<http://www.ashfieldscarriageandpoloclub.com/About.html>

Lodging

A limited number of rooms (single, 2-person rooms) are pre-booked for the seminar. Accommodation will be booked according to your registration information by the FEIF Office.

Fee

The participation fee includes all coffee breaks during the seminar, lunch and dinner on Saturday and lunch on Sunday, 1 night accommodation including breakfast, transfers to Ashfield and back. Alcoholic beverages and dinner Friday evening is not included in the seminar fee.

The following costs per person are connected to the seminar:

STANDARD REGISTRATION

Participation + <u>single</u> room (1 night)	€ 285
Participation + <u>double</u> room (1 night)	€ 230

EARLY BIRD REGISTRATION:

Participation + <u>single</u> room (1 night)	€ 265
Participation + <u>double</u> room (1 night)	€ 210

FREE OPTION: per night/person accommodation incl breakfast

<u>single</u> room	€ 140
<u>double</u> room	€ 80



EXTRA NIGHTS per night/person accommodation incl breakfast

single room	€ 140
double room	€ 80

The Board of FEIF has decided to have the second seminar per judges for free every three years (the license period). The offer includes the seminar fee plus food and included beverages, NOT hotel rooms, transport or side programme.

Please contact the FEIF Office if you are not sure whether the free option is possible for you!

For judges judging at the World Championships 2019 the seminar (including a hotel room for two nights) is free, as the current rules require the organiser and the participating countries to share the costs. The same goes for the travel expenses: travel expenses will be reimbursed by FEIF based upon the current standards for travelling for FEIF officials. A form for reimbursement will be sent to the judges in question. Additional nights and private expenses have to be paid.

Payment

Payment of the participation fee must be made to the FEIF bank account. Only payment in Euro is accepted and all bank charges must be paid by the participant.

Account information:

Susanne Fröhlich – FEIF Office

Kurzbauergasse 5/10 1020 Vienna Austria

Easy Bank

BIC: EASYATW1

IBAN: AT581420020010480133

Please note that your registration is not valid until your complete payment has been received. There is no reimbursement when there is a no-show or when you cancel after registration, but you may be replaced.

Liability

By registering to the seminar,

I AGREE to release FEIF from all claims for damages or otherwise for any harm to me and for any harm caused by me or the horses used by me to others.

I AGREE to indemnify (that is, to pay any losses, damages, or costs incurred by) FEIF and to hold them harmless with respect to claims for harm to me, and for claims made by others for any harm caused by me at the FEIF seminar.

I affirm that I have read, understand and accept the limitations of liability contained within this declaration.

Kind regards,

Jean-Paul Balz

FEIF Director of Sport



Annual Sport Judges' Seminar 2019
March 16- 17, 2019

(one form per participant; please copy when more forms are needed)

Full name*:	
Address:	
Postcode/Town:	
Mobile Phone*:	
E-mail*:	
Arrival date*:	
Departure date*:	
Please complete the following information	
<input type="checkbox"/> Will participate in the seminar	For costs see invitation
<input type="checkbox"/> Want to use the early bird offer (not possible after December 1, 2018)	
<input type="checkbox"/> I want to use the free seminar option (only for FEIF intern. sport judges) only possible with registration until December 1, 2018	
<input type="checkbox"/> I want to book a SINGLE ROOM (only limited number of single rooms available)	
<input type="checkbox"/> I want to book a TWO PERSON ROOM	
I want to share the double room with:.....	
<input type="checkbox"/> International Sport judge <input type="checkbox"/> National Sport judge <input type="checkbox"/> Other - Please specify: (please cross one box)	
Please note that your registration is not valid until your complete payment (when applicable) has been received; the amount due has to be paid, even when a participant doesn't show up or cancels after registration.	

To be returned to the FEIF Office,
 Kurzbauergasse 5/10, AT-1020 Vienna, E office@feif.org

Date of registration:

Date of payment:

